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IMAGERY ANALYSIS SERVICE

PRODUCTION BOARD MEETING

Thursday, 11 October 1973 - 0930

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MEMBERS PRESENT

OBSERVERS

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IAS NOTES

Four Notes were reviewed and approved for publication.

SPECIALIZED FILM ACQUISITION--BRIEFING BY [ ] APSD/NPIC

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[ ] briefed on the custom photo services APSD/PSG has to offer. He showed a number of examples of enhanced target coverage that resulted from varying exposure and look angles. He encouraged IAS to take advantage of these services, particularly to bring out details on hardware type targets.

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MIDDLE EAST COVERAGE AND PRELIMINARY ASSESSMENT

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[ ] indicated that decision was not yet made by [ ] OSR, on the details of an assessment of the Middle East war. [ ] will be forwarding a list of topics for consideration in the assessment. [ ] are to help NPIC read out special coverage of the Middle East. IAS will receive a copy of the Middle East material concurrent with NPIC. The remainder of IAS' film should be delivered by Sunday. The regular preliminary assessment will be done on Wednesday for delivery to DDI on Thursday.

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WARNING NOTICE  
SENSITIVE INTELLIGENCE SOURCES  
AND METHODS INVOLVED

CLASSIFIED BY 207674  
Exempt from General  
Declassification Schedule of E.O. 11652,  
Exemption Category 5B(2), (3)  
DECLASSIFICATION DATE

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CLEAN-UP DRIVE

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[ ] announced the annual clean-up drive is on. Personnel were advised to secure packing boxes from [ ] for any small items they may wish to discard i.e., two and three hole paper punches, pencils, etc. Tape the boxes and let [ ] know they are ready for pick-up. He also has labels for excess furniture. Do not move furniture from its present location or put boxes of excess supplies in the corridors. Pick-up will be by Logistics Branch in the first week of November.

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RENOVATION OF IAS

There is no change in status of renovations because the contractor over extended himself. GSA is attempting to resolve the problem.

MISSION PREDICT PAPERWORK

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[ ] noted MD's concern about getting the final mission predict lists as soon as possible. He arranged to have the IAS portion done as soon as the tape is received, without waiting for the weather data.

CRT EQUIPMENT

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The Sanders 920 CRT in IAS Registry will be down another 3-4 months waiting for a new power pack from the manufacturer. The small 804 in MD (secretaries office) will be moved temporarily to [ ] area and made available to everyone.

REORGANIZATION OF IAS

The ADDI said he would study problems associated with proposed reorganization. [ ] stated the division responsibilities were rewritten as suggested at a previous meeting. Decision was not made on numbers of people.

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[ ] expressed concern if the proposed reorganization is not adopted. He noted IAS will still have problems because some branches have too many analysts.

OFFICE OF POLITICAL RESEARCH

There are select people working on political research even though the office has not been officially established nor official head named.

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COMIREX

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[ ] reported the following:

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NSA Representative. [ ] replaces [ ]  
as the [ ] NSA representative. [ ] will  
brief him on IAS responsibilities and introduce him to key  
IAS personnel.

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High Quality-High Contrast Printer. This equipment was discussed at the last EXSUBCOM meeting. Prints may be requested while the mission is still up or while it is being processed. However, its use is limited because in most instances the imagery analyst must examine the photography to determine if a special duplicate positive is necessary. Members were asked to tell their people this equipment exists.

EXSUBCOM

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[ ] reported on the current status of the deployment of aircraft and personnel on the Middle East situation.

XEROX

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[ ] commented on the problems we've had with the Xerox machine jamming and the sorter not working properly. A lot of users were not properly indoctrinated in using this machine. Representative from Xerox will visit IAS on 31 October to demonstrate all features of the machine. People were reminded to make sure paper is right side up when put into the Xerox machine to prevent jamming. Also, paper should be stored in the paper cabinet at night.

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[ ] proposed to do away with use of legal size paper. Legal sized documents would be reduced to letter size in reproduction process. Members were asked to think about this proposition.

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[ ] indicated that the cost savings would have to be substantial to warrant using only letter size paper.

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MANAGEMENT BY OBJECTIVES

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[redacted] will send each division examples he received from [redacted] DDI Planning Staff, on his instructions to individuals on job duties. The paper gives an idea of what is in store for IAS branch chiefs. Duties assigned to PI's will be constantly changing and each branch chief will have to have quarterly discussions with his people. IAS panel meeting will be scheduled at a later date when something positive develops.

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